

Appendix 1

POLICY REVIEW & PERFORMANCE SCRUTINY COMMITTEE - DRAFT FORWARD WORK PROGRAMME

April – June 2020

Meeting Date	Type of Scrutiny	Title and Description of Report	Invitees & Consultees
April 2020		(No meeting programmed)	
5 May	Pre-decision	<p>Property Strategy</p> <p>To consider a Cabinet report presenting the Council's new 5 year Property Strategy</p>	<p>Cllr Russell Goodway, Cabinet Member Investment & Development; Neil Hanratty, Director of Economic Development; Giles Parker, Strategic Estates Manager</p>
5 May	Pre-decision	<p>Core Office</p> <p>To consider the full business case for the development of a new core office building as part of a Public Services Hub at Callaghan Square</p>	<p>Cllr Russell Goodway, Cabinet Member Investment & Development; Cllr Chris Weaver, Cabinet Member Finance, Modernisation & Performance; Neil Hanratty, Director of Economic Development; Chris Lee, Corporate Director of Resources; Chris Barnett, Project Manager.</p>
5 May	Briefing	<p>Virtual Assistant ChatBOT (tbc)</p> <p>Demonstration of ChatBOT and briefing on capabilities.</p>	<p>Cllr Chris Weaver, Cabinet Member Modernisation and Performance Isabelle Bignall, Chief Digital Officer Rachel Bishop, Operational Manager Customer Services</p>

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Meeting Date	Type of Scrutiny	Title and Description of Report	Invitees & Consultees
10 June	Monitoring	<p>Cardiff Public Services Board</p> <p>Annual Report 2019/20</p> <p>To undertake a statutory role conferred by the Well-being of Future Generations Act to monitor progress in delivering the Well-being Plan for Cardiff.</p>	<p>Cllr Huw Thomas, Leader Paul Orders, Chief Executive Sarah McGill, Corporate Director People & Communities; Gareth Newell, Head of Performance & Partnerships; Leading partners.</p>
10 June	Pre-consultation	<p>Ask Cardiff 2020</p> <p>Consideration of consultation content pre-publication.</p>	<p>Cllr Chris Weaver, Cabinet Member, Finance, Modernisation & Performance; Chris Rees, Corporate Director Resources, Gareth Newell, Head of Performance and Partnerships; Sian Sanders, Operational Manager, Cohesion and Community Engagement.</p>
10 June	Monitoring	<p>Sickness Absence</p> <p>To monitor outturn 2019/20 sickness absence.</p>	<p>Cllr Chris Weaver, Cabinet Member, Finance, Modernisation & Performance; Chris Rees, Corporate Director Resources; Tracey Thomas, Acting Senior HR people partner; Anita Batten, HR People Partner, Employee relations.</p>